

Owner: Robson-Raspberry Improvement District  
(NAME OF OWNER)

Contract: RRID Water Meter Installation  
(TITLE OF CONTRACT)

Reference No. ITT 2025-01  
(OWNER'S CONTRACT REFERENCE NO.)

**The Owner invites tenders for:** Installation of 522 owner-supplied water meters and underground meter pits and 522 contractor-supplied curb stops and water service appurtenances per the Contract Documents.

(BRIEF DESCRIPTION OF THE WORK)

**Contract Documents** are available for download at: <https://www.bcbid.gov.bc.ca>

Tenders are scheduled to close:

**Tender Closing Time:** 4 : 00 PM local time

**Tender Closing Date:** Friday, November 14, 2025

**Address:** Robson-Raspberry Improvement District

2619 Broadwater Road,

Robson, BC V0G 1X0

**Or by email:**

rrid@telus.net

(ADDRESS WHERE TENDERS MUST BE SUBMITTED)

**NAME OF OWNER'S REPRESENTATIVE** Greg Henderson, P. Eng  
WSA Engineering (2012) Ltd.

888 617 6927 ext 4

(PHONE)

<b>1.0</b>	<b>Introduction .....</b>	<b>IT - 1</b>
<b>2.0</b>	<b>Tender Documents .....</b>	<b>IT - 1</b>
<b>3.0</b>	<b>Submission of Tenders .....</b>	<b>IT - 2</b>
<b>4.0</b>	<b>Additional Instructions to Tenderers.....</b>	<b>IT - 3</b>

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(TO BE READ WITH “INSTRUCTIONS TO TENDERERS - PART II”  
CONTAINED IN THE EDITION OF THE PUBLICATION  
“MASTER MUNICIPAL CONSTRUCTION DOCUMENTS” SPECIFIED IN ARTICLE 2.2 BELOW)

Owner: Robson-Raspberry Improvement District (RRID)  
(NAME OF OWNER)

Contract: RRID Water Meter Installation  
(TITLE OF CONTRACT)

Reference No. ITT 2025-01  
(OWNER'S CONTRACT REFERENCE NO.)

**1.0 Introduction** 1.1 These Instructions apply to and govern the preparation of tenders for this *Contract*. The *Contract* is generally for the following work:

Installation of 522 owner-supplied water meters and underground meter pits and 522 contractor-supplied curb stops and water service appurtenances per the Contract Documents.

(BRIEF DESCRIPTION OF THE WORK)

1.2 Direct all inquiries regarding the *Contract*, to:  
Greg Henderson, P.Eng,

(NAME AND POSITION OF INDIVIDUAL WHO WILL ANSWER INQUIRIES)

**Address:** WSA Engineering (2012) Ltd.

2248 Coumbia Ave,

Castegar, BC V1N 2X1

**Phone:** 250 888 - 6927 ext. 4

**Email:** gregh@wsaeng.ca

**2.0 Tender Documents** 2.1 The tender documents which a tenderer should review to prepare a tender consist of all of the *Contract Documents* listed in Schedule 1 entitled “Schedule of Contract Documents”. Schedule 1 is attached to the Agreement which is included as part of the tender package. The *Contract Documents* include the drawings listed in Schedule 2 to the Agreement, entitled “List of *Contract Drawings*”.

2.2 A portion of the *Contract Documents* are included by reference. Copies of these documents have not been included with the tender package. These documents are the Instructions to Tenderers - Part II, General Conditions, Specifications and Standard Detail Drawings. They are those contained in the publication entitled "Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings". Refer to Schedule 1 to the Agreement or, if not specified in Schedule 1, then the applicable edition shall be the most recent edition as of the date of the *Tender Closing Date*. All sections of this publication are by reference included in the *Contract Documents*.

2.3 Any additional information made available to tenderers prior to the *Tender Closing Time* by the *Owner* or representative of the *Owner*, such as geotechnical reports or as-built plans, which is not expressly included in Schedule 1 or Schedule 2 to the Agreement, is not included in the *Contract Documents*. Such additional information is made available only for the assistance of tenderers who must make their own judgment about its reliability, accuracy, completeness and relevance to the *Contract*, and neither the *Owner* nor any representative of the *Owner* gives any guarantee or representation that the additional information is reliable, accurate, complete or relevant.

**3.0 Submission of Tenders** 3.1 Tenders may be submitted in hardcopy in a sealed envelope, marked on the outside with the above *Contract* Title and Reference No., **OR** by email, and must be received by the office of:  
Robson- Raspberry Improvement District  
(TITLE OF POSITION)  
on or before:  
  
**Tender Closing Time:** 4 : 00 , PM local time  
**Tender Closing Date:** Friday, November 14 , 2025  
at  
  
**Address:** 2619 Broadwater Road,  
Robson, BC, V0G 1X0  
**Email** [rrid@telus.net](mailto:rrid@telus.net)  
**Phone:** 250 365 - 3404

3.2 Late tenders will not be accepted or considered, and will be returned unopened.

**4.0 Additional Instructions to Tenderers**

INSERT UNDER THIS PARAGRAPH 4 ANY REQUIRED ADDITIONAL INSTRUCTIONS TO TENDERERS

4.1 MMCD Reference Documents  
Master Municipal Construction Documents – General Conditions, Specifications and Standard Detail Drawings are available for purchase from the MMCD Association directly from the Association at:  
  
MMCD  
Suite 102, 211 Columbia Street  
Vancouver, BC V6A 2R5  
[www.mmcd.net](http://www.mmcd.net).

Tenderers are encouraged to purchase & familiarize themselves with the reference document. The successful contractor will be required to obtain the document prior to commencing the work.

4.2 Tender Revisions  
Emailed revisions to sealed tenders will be accepted up to Tender Closing Time. Do not email complete tender or reveal total tender amount.

4.3 Tender Site Visit  
- Not Used.

4.4 Tender Opening  
Submitted tenders will be opened privately by the RRID.

4.5 Licenses & Permits  
The Contractor shall apply and pay for all necessary permits, including a City of Castlegar Business License, required for the execution of the work.

4.6 Contractor's Qualifications  
The Contractor must be registered in good standing with Work Safe BC. A clearance letter of good standing with Work Safe BC must be provided.

4.7 Pre-Approved Product Alternatives  
- Not used.

4.8 Tender Withdrawal  
Tenderer may withdraw tender either personally or by written request at any time prior to tender close.

4.9      **Tender Security**  
A tender must be accompanied by a tender security in the form of a bid bond, cash or certified check, in the amount of ten percent (**10%**) of the stipulated tender price, made payable to the Robson-Raspberry Improvement District, issued by a surety licensed to carry on the business of a suretyship in British Columbia in a form acceptable to the Owner. The successful tenderer's security will be retained until the contract has been signed and the delivery of the required Performance Security. Tender security of unsuccessful tenderers will be returned within thirty (30) days of tender close. If a tenderer, when called upon to do so, declines to enter into a contract within fifteen (15) days of written notification, that tenderer's security shall be forfeited in part or in whole.

4.10     **Tender Appendices**  
The tender must include the following Appendices:

- Appendix 1 – Schedule of Quantities & Prices
- Appendix 2 - Preliminary Construction Schedule
- Appendix 3 – Experience of Superintendent
- Appendix 4 – Comparable Work Experience
- Appendix 5 – Subcontractors

4.11     **Tender Award**  
.11.1 The Owner reserves the right to reject any or all tenders received. The contract will be awarded after full consideration of all tenders. Lowest tender will not necessarily be accepted.  
.11.2 Tenders which contain qualifying conditions or otherwise fail to conform to the Instructions To Tenderers may be rejected. The owner however, may at its discretion, elect to retain for consideration tenders which are non-conforming because they do not contain the content or form required by the Instructions To Tenderers or because they have not complied with the process for submission set out herein.  
.11.3 The Owner reserves the right, at its discretion, to negotiate with any Tenderer it believes has the most advantageous tender, or with any other Tenderer or Tenderers concurrently. In no event will the Owner be required to offer any modified terms to any other Tenderer prior to entering into a contract with the successful Tenderer and the Owner shall incur no liability to any other Tenderer as a result of such negotiations or modifications.

4.13     **Sub-contractors**  
List sub-contractors on Appendix 5 – Subcontractors attached to the

UNIT	ROBSON-RASPBERRY IMPROVEMENT DISTRICT	IT – PART I
PRICE	WATER METER INSTALLATION	IT - 5
CONTRACT	INSTRUCTIONS TO TENDERERS PART I	2019

Contract Documents. Listed sub-contractors shall not be changed after opening of tender without written approval from Consultant.

4.15 Date of Commencement  
Date of commencement of work to be agreed upon prior to signing of contract.

4.16 Date of Substantial Performance  
Date of Substantial Performance shall be January 31, 2027.

4.17 Question Deadline  
Submit questions regarding this tender to  
[gregh@wsaeng.ca](mailto:gregh@wsaeng.ca)  
before 5:00 PM, Monday, November 3, 2025. Answers to questions received prior to the deadline will be posted to the RRID website: <https://robsonraspberry.myruralwater.com/> and BC Bid website: <https://www.bcbid.gov.bc.ca/>  
Questions submitted after the deadline will not be responded to.

## 5.0 Terms & Conditions

5.1 Qualified Proposal  
A qualified proposal is one which meets both the specifications as outlined in the enclosed specification section of this document, as well as the Conditions contained in this Tender. A qualified proposal must also meet cost expectations of the RRID (“Owner”) for this particular tender.

5.2 References  
Tenders must include references for projects of similar scope.

5.3 Award  
The Owner reserves the right, in its sole discretion and according to its own judgement of its best interest to:  
.1 reject any or all tenders.  
.2 waive any informalities, irregularities or technicalities in a tender which does not materially affect the tender or the tender price relative to any other tenders and accept that tender.  
.3 accept any tender.

5.4 Cost of Tender  
In no event shall the Owner be liable for Tenderers’ costs of preparing a tender.

5.5 Award Notification  
The Owner will notify the successful tenderer in writing.

5.6 Negotiation  
The Owner reserves the right to negotiate with the preferred or any proponent on any details including changes to specifications and

price. If specifications require significant modification, all tenderers shall have the opportunity to adjust their proposals or resubmit altogether, as determined by the Purchasing Policy of the Owner.

5.7

Cancelation

The Owner reserves the right to cancel this Tender at any time. The Owner also reserves the right to reject proposals from proponents who are unable to provide evidence to the Owner's satisfaction that they are capable of providing the necessary labour, skills, materials, and equipment to perform the work.

5.8

Subcontractors

The Owner reserves the right to object to any of the subcontractors listed in the tender. If the Owner objects to a listed subcontractor(s) the Owner will permit a tenderer to, within 5 days, propose a substitute subcontractor(s) acceptable to the Owner provided that there is no resulting adjustment to the Tender Price or the completion date set out in Para. 2.2 of the Form of Tender

A tenderer will not be required to make such a substitution and, if the Owner objects to a listed subcontractor(s), the tenderer may, rather than propose a substitute subcontractor(s), consider its tender rejected by the Owner and by written notice withdraw its tender. The Owner shall, in that event, return the tenderers bid security.

5.9

Pricing

1. The price, as provided in para. 2.3 of the Form of Tender, will represent the entire cost excluding GST to the Owner of the complete Work based on the estimated quantities in Appendix 1 – Schedule Prices. Notwithstanding the generalities of the above, tenderers shall include in the tender prices, including unit prices, lump sum prices, or other forms of pricing, sufficient amounts to cover:

- i) the costs of all labour, equipment, and material included in or required for the Work, including all items which, while not specifically listed in the Appendix 1, are included in the Work specifically or by necessary inference from the Contract Documents.
- ii) all assessments payable with respect to labour as required by any statutory scheme such as unemployment insurance, holiday pay, insurance, CPP and all employee benefits and the Workers Compensation Act.
- iii) all overhead costs, including head office and on-site overhead costs, and all amounts for the Contractor's profit.
- iv) delivery F.O.B. to the Work location as agreed by the Owner and the successful proponent, hereafter named as the "Contractor", shall bear all risk of loss or damage.

5.10

Contractor Guarantee

The Contractor will guarantee that the tender will meet the needs of the Owner. The Contractor will also guarantee that any goods supplied and/or services rendered shall be correct. If the goods supplied and/or services rendered by the Contractor are in any way incorrect or unsuitable, all correction costs shall be borne solely by

the Contractor.

5.11      **Cleanup & Restoration**  
The Contractor must restore a clean and tidy worksite upon completion including site restoration as required.

5.12      **Contractor's Liability**  
Contractor's Liability: The Contractor shall be responsible for any and all damages done or claims for injuries or accidents caused by the Contractor or by any of the Contractor's operations or by the Contractor's employees, or the employees of subcontractors, or from any failure, neglect or omission on the Contractor's part or on the part of the Contractor's employees or the employees of subcontractors, and covenants and agrees to hold the Owner and Consultant(s) harmless and indemnified from and against all such damages and claims for damage.

5.13      **Interpretation of Contract Documents**  
If a tenderer discovers any contradictions or inconsistencies in the Contract Documents or its provisions, or any discrepancies between a provision of the Contract Documents and conditions at the Place of Work, as observable during the non-mandatory site visit, the tenderer shall immediately notify the individual identified in para. 1.2. If the Owner considers it necessary, the Owner, or the Consultant acting on behalf of the Owner, may issue written addenda to provide clarification(s) of the Contract Documents. Such addenda will be posted to the RRID website, <https://robsonraspberry.myruralwater.com/>

5.14      **Duration of Tenders**  
After the Tender Closing Time, a tender shall remain valid and irrevocable as set out in para. 4.1 of the Form of Tender

5.15      **Termination**  
The Owner reserves the right to terminate the tender at any time.

( FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT TO BE USED ONLY WITH THE GENERAL CONDITIONS AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.)

BETWEEN OWNER AND CONTRACTOR

This agreement made in duplicate this

\_\_\_\_\_ day of \_\_\_\_\_, 20.

*Contract:* RRID Water Meter Installation  
(TITLE OF CONTRACT)

Reference No. ITT 2025-01  
(OWNER'S CONTRACT REFERENCE NO.)

BETWEEN:

The Robson-Raspberry Improvement District

(NAME OF OWNER)

(the "Owner")

AND:

\_\_\_\_\_  
\_\_\_\_\_  
(NAME AND OFFICE ADDRESS OF CONTRACTOR)

(the "Contractor")

**The Owner and the Contractor agree as follows:**

<b>Article 1 The Work Start / Completion Dates</b>	1.1	The <i>Contractor</i> will perform all <i>Work</i> and provide all labour, equipment and material and do all things strictly as required by the <i>Contract Documents</i> .
	1.2	The <i>Contractor</i> will commence the <i>Work</i> in accordance with the <i>Notice to Proceed</i> . The <i>Contractor</i> will proceed with the <i>Work</i> diligently, will perform the <i>Work</i> generally in accordance with the construction schedules as required by the <i>Contract Documents</i> and will achieve <i>Substantial Performance</i> of the <i>Work</i> on or before _____ January 31, 2027 _____ subject to (INSERT DATE OF SUBSTANTIAL PERFORMANCE)
		the provisions of the <i>Contract Documents</i> for adjustments to the <i>Contract Time</i> .

**Article 2 Contract Documents**

1.3 Time shall be of the essence of the *Contract*.

2.1 The “*Contract Documents*” consist of the documents listed or referred to in *Schedule 1*, entitled “*Schedule of Contract Documents*”, which is attached and forms a part of this Agreement, and includes any and all additional and amending documents issued in accordance with the provisions of the *Contract Documents*. All of the *Contract Documents* shall constitute the entire *Contract* between the *Owner* and the *Contractor*.

2.2 The *Contract* supersedes all prior negotiations, representations or agreements, whether written or oral, and the *Contract* may be amended only in strict accordance with the provisions of the *Contract Documents*.

**Article 3 Contract Price**

3.1 The price for the *Work* (“*Contract Price*”) shall be the sum in Canadian dollars of the following

1.1.1 the product of the actual quantities of the items of *Work* listed in the *Schedule of Quantities and Prices* which are incorporated into or made necessary by the *Work* and the unit prices listed in the *Schedule of Quantities and Prices*; plus

1.1.2 all lump sums, if any, as listed in the *Schedule of Quantities and Prices*, for items relating to or incorporated into the *Work*; plus

1.1.3 any adjustments, including any payments owing on account of *Changes* and agreed to *Extra Work*, approved in accordance with the provisions of the *Contract Documents*.

3.2 The *Contract Price* shall be the entire compensation owing to the *Contractor* for the *Work* and this compensation shall cover and include all profit and all costs of supervision, labour, material, equipment, overhead, financing, and all other costs and expenses whatsoever incurred in performing the *Work*.

**Article 4 Payment**

4.1 Subject to applicable legislation and the provisions of the *Contract Documents*, the *Owner* shall make payments to the *Contractor*.

4.2 If the *Owner* fails to make payments to the *Contractor* as they become due in accordance with the terms of the *Contract Documents* then interest calculated at 2% per annum over the prime commercial lending rate of the Royal Bank of Canada on such unpaid amounts shall also become due and payable until payment. Such interest shall be calculated and added to any unpaid amounts monthly.

**Article 5 Rights and Remedies**

5.1 The duties and obligations imposed by the *Contract Documents* and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

5.2 Except as specifically set out in the *Contract Documents*, no action or failure to act by the *Owner*, *Contract Administrator* or *Contractor* shall constitute a waiver of any of the parties' rights or duties afforded under the *Contract*, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach under the *Contract*.

**Article 6 Notices**

6.1 Communications among the *Owner*, the *Contract Administrator* and the *Contractor*, including all written notices required by the *Contract Documents*, may be delivered by hand, or by fax, or by pre-paid registered mail to the addresses as set out below:

*The Owner:*

Robson-Raspberry Improvement District

2619 Broadwater Road,

Robson, BC V0G 1X0

Email: rrid @telus.net

Attention: Tracey Smith

*The Contractor:*

Fax: \_\_\_\_\_

Attention: \_\_\_\_\_

*The Contract Administrator:*

WSA Engineering (2012) Ltd.

2246 Columbia Avenue,

Castlegar, BC V1N 2X1

Email: mail@wsaeng.ca

Attention: Greg Henderson, P.Eng

6.2 A communication or notice that is addressed as above shall be considered to have been received

1.1.4 immediately upon delivery, if delivered by hand; or

1.1.5 immediately upon transmission if sent by fax and received in hard copy; or

1.1.6 after 5 Days from date of posting if sent by registered mail.

6.3 The *Owner* or the *Contractor* may, at any time, change its address for notice by giving written notice to the other at the address then applicable. Similarly if the *Contract Administrator* changes its address for notice then the *Owner* will give or cause to be given written notice to the *Contractor*.

6.4 The sender of a notice by fax assumes all risk that the fax is received in hard copy.

#### Article 7 General

7.1 This *Contract* shall be construed according to the laws of British Columbia.

7.2 The *Contractor* shall not, without the express written consent of the *Owner*, assign this *Contract*, or any portion of this *Contract*.

7.3 The headings included in the *Contract Documents* are for convenience only and do not form part of this *Contract* and will not be used to interpret, define or limit the scope or intent of this *Contract* or any of the provisions of the *Contract Documents*.

7.4 A word in the *Contract Documents* in the singular includes the plural and, in each case, vice versa.

7.5 This agreement shall ensure to the benefit of and be binding upon the parties and their successors, executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first written above.

*Contractor:*

\_\_\_\_\_  
(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

*Owner:*

Robson-Raspberry Improvement District

\_\_\_\_\_  
(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

\_\_\_\_\_  
(AUTHORIZED SIGNATORY)

(INCLUDE IN LIST ALL DOCUMENTS INCLUDING, IF ANY, SUPPLEMENTARY GENERAL CONDITIONS,  
SUPPLEMENTARY SPECIFICATIONS, SUPPLEMENTARY STANDARD DETAIL DRAWINGS.)

## Schedule 1 Schedule of Contract Documents

The following is an exact and complete list of the *Contract Documents*, as referred to in Article 2.1 of the Agreement.

**NOTE:** The documents noted with “\*” are contained in the “Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings”, edition dated 2019 \_\_\_\_\_. All sections of this publication are included in the *Contract Documents*.

- 8.1 Agreement, including all Schedules;
- 8.2 Supplementary General Conditions, V1.0, October 14, 2025;
- 8.3 General Conditions\*;
- 8.4 Supplementary Specifications, V1.0, October 14, 2025;
- 8.5 Specifications\*;
- 8.6 Supplementary Standard Detail Drawings (see drawing package);
- 8.7 Standard Detail Drawings\*;
- 8.8 Executed Form of Tender, including all Appendices;
- 8.9 Contract Documents listed in Schedule 2 to the Agreement –"List of Contract Documents";
- 8.10 Instructions To Tenderers - Part I;
- 8.11 Instructions to Tenderers - Part II\*;
- 8.12 The following Addenda:

**( ADDENDA, IF ANY )**

(COMPLETE LISTING OF ALL DRAWINGS, PLANS AND SKETCHES WHICH ARE TO FORM A PART OF THE CONTRACT,  
OTHER THAN STANDARD DETAIL DRAWINGS AND SUPPLEMENTARY STANDARD DETAIL DRAWINGS.)

## **Schedule 2 List of Contract Documents**

FOR USE WHEN UNIT PRICES FORM THE BASIS OF PAYMENT - TO BE USED ONLY WITH THE GENERAL CONDITIONS  
AND OTHER STANDARD DOCUMENTS OF THE UNIT PRICE MASTER MUNICIPAL CONSTRUCTION DOCUMENTS.

Owner:	The Robson-Raspberry Improvement District
	(NAME OF OWNER)
Contract:	RRID Water Meter Installation
	(TITLE OF CONTRACT)
Reference No.	ITT 2025-01
	(OWNER'S CONTRACT REFERENCE NO.)

**To Owner:**

**WE, THE  
UNDERSIGNED:**

1.1 have received and carefully reviewed all of the *Contract Documents*, including the Instructions to Tenderers, the specified edition of the "Master Municipal Construction Documents - General Conditions, Specifications and Standard Detail Drawings" and the following Addenda:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
;

(ADDENDA, IF ANY)

**ACCORDINGLY WE  
HEREBY OFFER**

1.2 have full knowledge of the *Place of the Work*, and the *Work* required; and

1.3 have complied with the Instructions to Tenderers; and

2.1 to perform and complete all of the *Work* and to provide all the labour, equipment and material all as set out in the *Contract Documents*, in strict compliance with the *Contract Documents*; and

2.2 to achieve Substantial Performance of the *Work* on or before  
January 31, 2027; and

(WORK DURATION OR DATE)

2.3 to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in Appendix 1, the "Schedule of Quantities and Prices", plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*. For the purposes of tender comparison, our offer is to complete the *Work* for the "Tender Price" as set out on Appendix 1 of this Form of Tender. Our *Tender Price* is based on the estimated quantities listed in the *Schedule of Quantities and Prices*, and excludes GST.

**WE CONFIRM:**

3.1 that we understand and agree that the quantities as listed in the *Schedule of Quantities and Prices* are estimated, and that the actual quantities will vary.

**WE CONFIRM:** 4.1 that the following appendices are attached to and form a part of this tender:

- 4.1.1 the appendices as required by paragraph 5.3 of the Instructions to Tenderers – Part II; and
- 4.1.2 the *Bid Security* as required by paragraph 5.2 of the Instructions to Tenderers – Part II.

**WE AGREE:** 5.1 that this tender will be irrevocable and open for acceptance by the Owner for a period of \_\_\_\_\_ 60 \_\_\_\_\_ calendar days from the day following the *Tender Closing Date and Time*, even if the tender of another tenderer is accepted by the Owner. If within this period the Owner delivers a written notice (“*Notice of Award*”) by which the Owner accepts our tender we will:

- 5.1.1 within 15 Days of receipt of the written *Notice of Award* deliver to the Owner:
  - .1 a Performance Bond and a Labour and Material Payment Bond, each in the amount of 50% of the Contract Price, covering the performance of the Work including the Contractor’s obligations during the Maintenance Period, issued by a surety licensed to carry on the business of suretyship in the province of British Columbia, and in a form acceptable to the Owner;
  - .2 a Baseline Construction Schedule, as provided by GC 4.6.1;
  - .3 a “clearance letter” indicating that the tenderer is in Worksafe BC compliance; and
  - .4 a copy of the insurance policies as specified in GC 24 indicating that all such insurance coverage is in place and;
- 5.1.2 within 2 Days of receipt of written “*Notice to Proceed*”, or such longer time as may be otherwise specified in the *Notice to Proceed*, commence the *Work*; and
- 5.1.3 sign the Contract Documents as required by GC 2.1.2.

**WE AGREE:** 6.1 that, if we receive written *Notice of Award* of this *Contract* and, contrary to paragraph 5 of this Form of Tender, we:

- 6.1.1 fail or refuse to deliver the documents as specified by paragraph 5.1.1 of this Form of Tender; or

6.1.2 fail or refuse to commence the *Work* as required by the *Notice to Proceed*,

then such failure or refusal will be deemed to be a refusal by us to enter into the Contract and the *Owner* may, on written notice to us, award the *Contract* to another party. We further agree that, as full compensation on account of damages suffered by the *Owner* because of such failure or refusal, the *Bid Security* shall be forfeited to the *Owner*, in an amount equal to the lesser of:

6.1.3 the face value of the *Bid Security*; and

6.1.4 the amount by which our *Tender Price* is less than the amount for which the *Owner* contracts with another party to perform the *Work*.

**OUR ADDRESS IS AS  
FOLLOWS:**

---

---

---

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Attention: \_\_\_\_\_

This Tender is executed this

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

*Contractor:*

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

**General Conditions** of the Master Municipal Construction Documents, Platinum Edition 2019, shall apply to this Contract except as may be amended or extended herein:

#### **GC 4.6 – Construction Schedule**

**Delete:** GC 4.6.2 and replace with the following:

##### **S-GC 4.6.2**

- .1 The Contractor shall update the Baseline Construction Schedule *weekly during construction* to produce an “Adjusted Baseline Schedule” that reflects weekly construction progress and illustrates anticipated work areas for the following week.
- .2 The Contractor shall provide the Adjusted Baseline Schedule to the Contract Administrator and the BC Ministry of Transportation and Transit (MoTT) Approving Officer (contact to be provided by Owner) on or before the end of each working week.

**Add:**

**S-GC 4.6.9** Contractor shall have no more than (10) ten open excavations in progress after each day of work and at the end of each working week. The Contractor shall ensure all open excavations are made adequately marked, delineated and secured to prevent unauthorized access, per WorkSafeBC and OH&S regulations, at the end of each working day

**S-GC 4.6.10** Contractor is to notify RRID staff of properties to be affected by any service disruption a minimum of 72 hours prior to proposed disruption. The RRID will prepare and provide notification to affected residents. All service disruptions to be limited to between 8:30 am and 4:30 pm of any working day. Overnight service disruptions are not permitted.

**S-GC 4.6.11** Construction work hours shall be restricted to 7am to 5pm, Monday to Saturday, with no work on Sundays unless prior, written authorization has been received from the Contract Administrator.

#### **GC 7.4 – Optional Work**

**Delete:** GC 7.4.1 and replace with the following:

##### **S-GC 7.4.1**

- .1 Optional Work Items, as identified in Appendix A – Schedule of Quantities and Prices, shall be undertaken by the Contractor only with prior, written notification provided by the Contract Administrator specifically instructing the Contractor to undertake such work.
- .2 The Contractor shall have no claim for Optional Work Items completed without prior, written approval from the Contract Administrator for such work.

## GC 18.8 – Contingency

**Delete:** GC 18.8 and replace with the following:

### S-GC 18.8

- .1 The Contingency Allowance, per Item CA.1 of the Schedule of Quantities and Prices, is for the sole benefit of the Owner and the Contractor shall have no claim over any of the Contingency Allowance except where prior, written authorization for work to be carried out under the Contingency Allowance has been issued by the Contract Administrator.
- .2 Payment for work to be paid under the Contingency Allowance, as approved by the Contract Administrator shall be accounted for and invoiced per GC 10.0 – Force Account or, where appropriate, by calculation using the unit prices provided for the Optional Work Items.
- .3 The Contractor shall have no claim on any monies unspent from the Contingency Allowance upon completion of the project except where work covered under the Contingency Allowance has been accepted and approved by the Contract Administrator. The Owner will retain any unused portion of the Contingency Allowance and the Contractor shall not make a claim for lost overhead or profit on any unused portion of the Contingency Allowance.

**End of Section**

**1.0 General:****1.0**

1.0.1 This section refers to work that is unique to the installation of water meters and underground meter chambers, and supply and installation of pipe and appurtenances exterior to the meter pits, site remediation and all work undertaken to complete the above. This section must be referred to and interpreted simultaneously with all other sections pertinent to the works described.

**1.1 Protection of Existing Features:**

1.1.1 Prevent damage to all existing structures, fences, adjacent utilities, pipes, Report all damage to the contract administrator.

1.1.2 Repair or replace any damage incurred by the contractor at the contractor's cost.

**1.2 Service Record Card:**

1.2.1 Contractor shall prepare and provide service record card drawings for all meter installations. Service card drawings to be submitted to Contract Administrator in electronic pdf format and must include the following:

- Property address
- Photo of meter chamber after connection to services but prior to backfill;
- Depth of service connection (+/- 50mm);
- Description of existing inlet and outlet pipe material(s) and size(s);
- Nominal size and serial number of installed meter; and
- Any observed deficiencies (i.e. leaks, visible corrosion, pipe deflection etc.) in existing service pipes.

1.2.2 Contractor to submit record service card drawings to Contract Administrator no later than 2 weeks after installation of individual property service for review and acceptance.

1.2.3 Service record cards to be reviewed and accepted by Contract Administrator. Contractor shall revise service record cards where required as directed by the Contract Administrator.

1.2.4 Measurement and payment for Service Record Cards shall be per record card submitted by the Contractor and accepted by the Contract Administrator.

**1.3 Water Meter Installation**

1.3.1 19mm and/or 38mm Water meter and underground meter chamber Installation per Item X of Appendix A shall consist of Owner-supplied meter and chamber and the following Contractor-supplied materials:

- (6m) 19mm or 38mm HDPE utility service pipe

- 19mm or 38mm Curb stop per MMCD Standard Drawing W2a (as adjusted per contract drawings)
- All couplings, fittings, and appurtenances to connect to existing service line
- All granular and/or concrete materials, excavation, and backfill and compaction

1.3.2 Measurement and payment for Water Meter Installation shall be for each water meter and chamber completed and accepted by the Contract Administrator.

1.3.3 Contractor shall be responsible for coordination, pick-up and delivery to site of meters and meter chambers which will be available at the RRID office, 2619 Broadwater Road, Robson, BC.

1.3.4 All materials and equipment to convey potable water provided and/or installed by the Contractor to be NSF 61 certified for potable water use.

1.3.5 Contractor to supply and install 100mm thickness topsoil and grass seed on area disturbed by meter/curb stop installation (assume 9m<sup>2</sup> per installation)

**1.4 Optional Payment Item OP.1 – Temporary Hydro/Communication Pole Support**

1.4.1 Optional Payment Item OP.1 Temporary Hydro/Communication Pole Support shall include the following:

- Coordination with Utility and/or Utility-approved subcontractor
- Pole support based on 'day-rate'
- Backfilling, compaction and site remediation to the satisfaction of Utility and Contract Administrator

1.4.2 Measurement and payment for Temporary Hydro/Communication Pole Support shall be based on each Pole Hold mobilization for 24 hour support duration. Pricing to include all associated Utility fees, excluding GST.

**1.5 Optional Payment Item OP.2 – Hydrovac Mobilization and Excavation**

1.5.1 Optional Payment Item OP.2 Hydrovac Mobilization and Excavation shall be completed with prior, written approval from the Contract Administrator and shall include the following:

- Mobilization and demobilization
- Hydrovac excavation (including all chamber pit excavations completed during the mobilization)
- Disposal
- Equipment and labour services for 8 hour duration
- Fuel
- Taxes excluding GST

1.5.2 Measurement and payment of OP.2 Hydrovac Excavation will be based on the unit price provided for each Hydrovac Mobilization completed and approved by the Contract Administrator.

1.5.3 Payment for OP.2 shall be in addition to the unit price for the meter and meter chamber per Item 3 and or Item 4, respectively, submitted in Appendix A.

**1.6 Optional Payment Item OP.3 – Asphalt Restoration**

1.6.1 Optional Payment Item OP.3 Asphalt Restoration shall include the following minimum requirements:

- 3m x 3m (or equivalent area, 9m<sup>2</sup>)
- 50mm Thickness Asphalt (or match existing), Products and Execution per MMCD Section 32 12 16
- 150mm Thickness Granular Base, Products and Execution per MMCD Section 32 11 23
- 150mm Thickness Granular Subbase, Products and Execution per MMCD Section 32 11 16.1

1.6.2 Measurement and payment for OP.3 shall be paid based on the unit price provided for each asphalt restoration completed and approved by the Contract Administrator.

**1.7 Optional Payment Item OP.4 – Concrete Restoration**

1.7.1 Optional Payment Item OP.4 Concrete Restoration shall include the following minimum requirements:

- 3m x 3m (or equivalent area, 9m<sup>2</sup>)
- 50mm Thickness Portland Cement Concrete (or match existing), Products and Execution per MMCD Section 32 13 13
- 150mm Thickness Granular Base, Products and Execution per MMCD Section 32 11 23
- 150mm Thickness Granular Subbase, Products and Execution per MMCD Section 32 11 16.1

1.7.2 Optional Payment Item OP.4 shall be paid based on a unit price for each concrete restoration completed and approved by the Contract Administrator.

**1.8 Item CA.1 - Contingency Allowance**

1.8.1 Item CA.1, Contingency Allowance is an Owner-Stipulated amount to be carried by the Contractor, available at the Owner's sole discretion, to cover costs incurred through repair and/or replacement of the Owner's infrastructure that is necessitated through the course of construction at the instruction of the Owner or as requested by the Owner.

- 1.8.2 The Contractor shall obtain prior, written authorization from the Contract Administrator prior to undertaking work to be covered under the Contingency Allowance.
- 1.8.3 Payment for work to be paid under the Contingency Allowance, as approved by the Contract Administrator shall be accounted for and invoiced per GC 10.0 – Force Account.

**1.9 Item 1 – Mobilization, Demobilization, Insurance and Bonding**

- 1.9.1 Payment for Item 1 shall be paid on a lump sum basis with no greater than 25% upon the first progress draw, or subsequent progress draw, with the exception of the final progress draw issued at Substantial Completion.

**1.10 Item 2 – Traffic Management and MoTT Coordination**

- 1.10.1 Item 2 – Traffic Management and MoTT Coordination shall include, but may not be limited to, the following:

- Preparation and implementation of Traffic Management Plan, coordination and permitting with MoTT, where and as required.
- Coordination with MoTT and RRID on weekly basis for scheduling of upcoming work locations and associated traffic impacts and implementation of traffic management as required.

- 1.10.2 Payment for Item 2 shall be paid on a lump sum basis with no greater than 10% upon the first progress draw, or subsequent progress draw, with the exception of the final progress draw issued at Substantial Completion.

**End of Section**

## ROBSON-RASPBERRY IMPROVEMENT DISTRICT

## WATER METER INSTALLATION

## APPENDIX 1 – SCHEDULE OF QUANTITIES AND PRICES

UNIT  
PRICE  
CONTRACTAPPENDIX 1  
PAGE 1 OF 2  
2019See paragraph 5.3.1 of the Instructions to Tenderers – Part IIAll prices and Quotations including the Contract Price shall include all Taxes, but shall not include GST. GST shall be shown separately.

RRID Water Meter Installation							ITT 2025-01
Appendix A - Schedule of Quantities and Prices							
General Requirements							
Item	Section	Para	Specification Title	Unit	Qty	Unit Price	Amount
1	Supp. Spec	1.9.1	Mobilization, Demobilization, Bonding and Insurance	L/S	1		
2	Supp. Spec	1.10.2	Traffic Control and MoTT Coordination	L/S	1		
3	Supp. Spec	1.2.4	Service Record Card Preparation	each	522		
4	Supp. Spec	1.3.2	19mm Water Meter and Meter Chamber Installation (Owner-supplied) including Contractor-supplied: 19mm Curb Stop and Riser, (6m) 19mm HDPE piping, compression coupling and fittings per the Contract Drawing package, all components to be NSF 61 certified. Pricing to include remediation per Supplementary Specification 1.3.5	each	520		
5	Supp. Spec	1.3.2	38mm Water Meter and Meter Chamber Installation (Owner-supplied) including Contractor-supplied: 38mm Curb Stop and Riser, (6m) 38mm HDPE piping, compression coupling and fittings per the Contract Drawing package, all components to be NSF 61 certified. Pricing to include remediation per Supplementary Specification 1.3.5	each	2		
General Requirements Sub-Total							
Contingency Allowance							
CA.1	Supp. Spec	1.8.3	Contingency Allowance	-	-	-	\$365,000
Contingency Allowance Sub-Total							\$365,000
Project Sub-Total							
GST (5%)							
Project Total							

Tenderer's Initials \_\_\_\_\_

## ROBSON-RASPBERRY IMPROVEMENT DISTRICT

UNIT  
PRICE  
CONTRACT

## WATER METER INSTALLATION

## APPENDIX 1 – SCHEDULE OF QUANTITIES AND PRICES

APPENDIX 1  
PAGE 2 OF 2  
2019

Optional Payment Items (DO NOT CARRY TO PROJECT TOTAL)							
Item	Section	Para	Specification Title	Unit	Qty	Unit Price	Amount
OP.1	Supp. Spec	1.4.2	Temporary Hydro/Communication Pole Support	each	1		
OP.2	Supp. Spec	1.5.2	Hydrovac Mobilization and Excavation	each	1		
OP.3	Supp. Spec	1.6.2	Asphalt Restoration	each	1		
Op. 4	Supp. Spec	1.7.2	Concrete Restoration	each	1		

Tenderer's Initials

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RRID Water Meter Installation – ITT 2025-01

**( TITLE OF CONTRACT )**

See paragraph 5.3.2 of the Instructions to Tenderers – Part II.

Indicate Schedule with bar chart with major item descriptions and time.

MILESTONE DATES: Substantial Completion January 31, 2027

*Tenderer's Initials*

RRID Water Meter Installation – ITT 2025-01

(TITLE OF CONTRACT)

See paragraph 5.3.3 of the Instructions to Tenderers – Part II.

**Name:** \_\_\_\_\_

**Experience:** \_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References:** \_\_\_\_\_

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**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References:** \_\_\_\_\_

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\_\_\_\_\_

**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

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**References:** \_\_\_\_\_

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**Dates:** \_\_\_\_\_

Project Name: \_\_\_\_\_

Responsibility: \_\_\_\_\_

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**References:** \_\_\_\_\_

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*Tenderer's Initials* \_\_\_\_\_

RRID Water Meter Installation – ITT 2025-01

(TITLE OF CONTRACT)

See paragraph 5.3.4 of the Instructions to Tenderers – Part II.

PROJECT	OWNER / CONTACT NAME PHONE and FAX	WORK DESCRIPTION	VALUE (\$)
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		
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	Owner / Contract _____  Phone (____) Fax (____)		
	Owner / Contract _____  Phone (____) Fax (____)		

Tenderer's Initials

RRID Water Meter Installation – ITT 2025-01

**( TITLE OF CONTRACT )**

See paragraph 5.3.5 of the Instructions to Tenderers – Part II.

*Tenderer's Initials*