



Robson-Raspberry Improvement District Monthly Board Meeting Minutes

Date: May 13th, 2026. Time: 6:00 pm Location: RRID Office

Attendees: Chair: Wes Greep. Trustees: Jenn Holt, Paul Markin, and Andrew Coates.

Admin: Tracey Smith. Operations: Jesse Reel and Luke Magnall.

Public: Deborah and Randall Veitch. Victor Giraud.

1. Call to Order

The RRID Chair called the meeting to order at 6:00 PM.

2. Approval of Agenda

2.01 Call for additions or deletions.

None.

2.02 Motion to adopt the agenda.

Motion to adopt the agenda: Jenn Holt

2nd: Paul Markin Motion carried

3. Adoption of Previous Minutes

3.01 The minutes of the last meeting held on April 15th, 2026, were circulated for the board to review.

Motion to accept April 15th, 2026 minutes: Jenn Holt

2nd: Paul Markin Motion carried

4. Operations and Maintenance Reports

Operations staff will present updates and may depart after reports are delivered.

4.01 WTP Monthly Operations: Read by Jesse Reel.

4.02 WMG Field Report: Read by Luke Magnall.

4.03 WMIC monthly Report: No new update. Jordan Durkin.

4.04 Water Quality Advisories: Post IHA templates on RRID website. Mail a copy of templates to all Robson rate payers.

4.05 Yearly Gas Lease Kootenay Industrial: Canisters returned. Lease cancelled.

4.06 Hot water tank pressure relief valve FAQ: Mail a copy to all Robson rate payers. Post on RRID website.

4.07 O&M team reviews: Read by Paul Markin



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5. Public Question and Answer Period

- 5.01 7 pm Deborah & Randall Veitch. Water bill additional acres. Requested a Court of Revision extension.
Operations Manager to replace galvanized pipe.
- 5.02 7:15pm Victor. 2 inch water-meter.
Board declined request.

6. Business Arising from the Minutes

- 6.01 RRID Climbing Proposal: Declined due to liability and insurance cost.

7. Financial Report - Prepared by Exact Earnings

- 7.01 April 2026 Expenses Report
Motion to pay April expenses: Jenn Holt
2nd: Andrew Coates Motion carried
- 7.02 Profit & Loss Report January to March 2026
- 7.03 Budget vs. Actuals Report January to April 2026
- 7.04 Balance Sheet as of April 30, 2026

8. Correspondence

- 8.01 Karen Brown – e mail. Read by admin.
- 8.02 Pat Rodrick – e mail. Operations to investigate and resolve.

9. New Business

- 9.01 Stage 1 restrictions notice to go out to residents. Admin to mail out to all Robson rate payers.
- 9.02 Assessment template: Jenn Holt discussed 2027 template.

10 In Camera Meeting — Trustees and Admin.

None Scheduled.

11 Adjournment 8:15pm