



Robson-Raspberry Improvement District Monthly Board Meeting Minutes

Date: June 10th, 2026

Time: 6:00 pm

Location: RRID Office

Attendees: Chair Wes Greep. Trustees Jordan Durkin and Andrew Coates.

Admin: Tracey Smith. Operations: Jesse Reel and Andrew Leonard.

1. Call to Order

The RRID Chair called the meeting to order at 6:10 PM.

2. Approval of Agenda

2.01 Call for additions or deletions.

None

2.02 Motion to adopt the agenda.

Motion to adopt the agenda: Jordan Durkin

2nd: Andrew Coates

Motion carried

3. Adoption of Previous Minutes

3.01 The minutes of the last meeting held on May 13th , 2026, were circulated for the board to review.

Motion to adopt May 13th, 2026 minutes: Andrew Coates

2nd: Jordan Durkin

Motion carried

4. Operations and Maintenance Reports

Operations staff will present updates and may depart after reports are delivered.

4.01 Introduction of new WTP operator Andrew Leonard.

4.02 WTP Monthly Operations Report: Read by Jesse Reel

4.03 WMIC monthly Report: Jordan Durkin. No new update

5. Public Question and Answer Period

5.01 None

6. Business Arising from the Minutes

7. Financial Report - Prepared by Exact Earnings

7.01 May 2026 Expenses Report

Motion to pay May 2026 expenses: Jordan Durkin

2nd: Andrew Coates

Motion carried



Robson-Raspberry Improvement District Monthly Board Meeting Minutes

7.02 2026 Budget vs Actual Profit & Loss.

Admin to request Exact Earnings to add a current month % of budget.

7.03 WMG Profit & Loss Report

8. Correspondence

8.01 Stacy Brown – email. Board and Admin discussion.

8.02 Nola Luchansky – email. Board and Admin discussion.

9. New Business

9.01 Xenoncyber year 2 of 3 invoice 22327 for the amount of \$23 350.95

Under Board and Manager review.

9.02 Xenoncyber Software and annual license invoice 22328 for the amount of \$1700.23.

Motion to pay Xenoncyber invoice #22328 for the amount of \$1700.23 for year 2 annual license renewal.

Invoice 22327 is under review.

9.03 Proposal on Norns Community Watershed Signage: Paul Markin was not in attendance to discuss.

9.04 Kootenai Hydrant Services: Spring Maintenance Invoice 1111 for the amount of \$2400.00

Motion to pay Kootenai Hydrant Services invoice #1111 for the amount of \$2400.00 for Spring maintenance: Andrew Coates.

2nd: Jordan Durkin Motion carried

9.05 RDCK Expression of Interest: Admin submitted RDCK PID inquiries.

10 In Camera Meeting — Trustees and Admin.

None scheduled.

11 Adjournment: 8:20 pm.