



Robson-Raspberry Improvement District Monthly Board Meeting Minutes

Date: July 8th, 2026

Time: 6:00 pm

Location: RRID Office

Attendees: Chair Wes Greep, Trustees Jenn Holt, Paul Markin, Andrew Coates, and Jordan Durkin. Manager Jesse Reel.

Admin: Tracey Smith. Operations Andrew Leonard.

1. Call to Order

The RRID Chair called the meeting to order at 6:03 PM.

2. Approval of Agenda

2.01 Call for additions or deletions.

Addition 9.06 RRID June update notice: Paul Markin

2.02 Motion to adopt the agenda.

Jenn Holt motioned to adopt the July 8th agenda.

Jordan Durkin second the motion.

Motioned was carried by Paul Markin

3. Adoption of Previous Minutes

3.01 The minutes of the last meeting held on June 10th , 2026, were circulated for the board to review.

Jenn Holt motioned to adopt the June 10th minutes.

Andrew Coated second the motion.

Motion was carried by Jordan Durkin

4. Operations and Maintenance Reports

Operations staff will present updates and may depart after reports are delivered.

4.01 WTP Monthly Operations Report read by Jesse Reel

WMG Milestone Luncheon is set for September 11th, 2026. Details to follow.

Jenn Holt motioned to pay Marwest quoted price of \$14, 875.00 for the over land feed for affected Foxlee residents.

Jordan Durkin second the motion. Motion was carried by Paul Markin



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4.02 WMIC monthly Report —Jordan Durkin

Monthly updates are provided by Jesse Reel in the op's reports. Line item 4.02 to be removed from future agendas.

5. Public Question and Answer Period

5.01 None

6. Business Arising from the Minutes

6.01 Review of Xenoncyber year 2 of 3 invoice 22327 for the amount of \$23 350.95

Jenn Holt motioned to pay Xenoncyber invoice 22327 for the amount of \$23, 350.95 for support contract year two of three.

Paul Markin second the motion. Motion carried by Andrew Coates

6.02 Kootenai Hydrant Services: Fire hydrant replacement. Jesse Reel (In ops report) Operations to rent a weed whacker to clean around the fire hydrants.

6.03 Proposal on Norns Community Watershed Signage: Paul Markin No new update.

7. Financial Report - Prepared by Exact Earnings

7.01 June 2026 Expenses Report

Jenn Holt motioned to pay June 2026 expenses.

Andrew Coates second the motion. Motion carried by Paul Markin.

7.02 Profit & Loss Report January to June 2026

7.03 WMG Profit & Loss Report

8. Correspondence

None

9. New Business

9.01 Accounts: Admin

9.02 ADM Letter to Improvement Districts: Admin to send out as email alert and post on RRID website.



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- 9.03 RRID Source Water protection Plan and Tool Kit: Paul Markin to provide details for proposal.
- 9.04 Office lights: Admin requested a replacement for above desk lighting. Board suggested new LED lighting be installed. Trustee Andrew Coates, a certified electrician, volunteered to install lighting.
- 9.05 Fans for office/boardroom or new air conditioner.
Board agreed that an air conditioner to be purchased to replace the current one that is no longer working.
- 9.06 June update letter: Admin to post on RRID website.

9 In Camera Meeting — Trustees and Admin.

Scheduled.

10 Adjournment: 9pm