

Robson – Raspberry Improvement District

Board of Trustees Meeting

FEBRUARY 12th 2025

Minutes

Attendees: Wes Greep, Jenn Holt, Paul Markin, Jordan Durkin, Jesse Reel, Tracey Smith.

*Call to order – 6:00 pm by Board Chair Wesley Greep.

APPROVAL of the AGENDA

MOTION: Jenn Holt: Approval of the Agenda.

2nd Jordan Durkin MOTION CARRIED

Approval of January 8th, 2025 meeting minutes.

MOTION: Jenn Holt: Approval of the distributed January 8th meeting minutes.

2nd Paul Markin MOTION CARRIED

OPEN ISSUES & DISCUSSIONS

***Operations and Maintenance – Jesse Reel**

- 1) Air compressor is connected and operational. Needs tweaking due to slow/low pressure. Required maintenance check every 6 months under the 5-year warranty contract.
- 2) Jesse to provide a quote for a puck chlorinator. Pucks are a stable and economic option 'vs' drums. Hopper to be cleaned every 6 months.
- 3) Discussion of Yokogawa Mag Meters. Jesse to provide cost comparisons for "Mag Meters"
- 4) 5 flanges and a flow meter required before summer. Cost \$7500 for combined units.

MOTION: Jenn Holt: Jesse to order magnetic flow meter and 5x flanges: cost \$7500.

2nd Paul Markin MOTION CARRIED

5) UV system control panel needs to be replaced/upgraded. Further discussion required for options and cost.

6) Flow valves are running smoothly.

7) Paul to pick up carbon filter

***RDCK Application of interest for acquisition update.**

MOTION: Jenn Holt: Wes Greep to be the Communications Leads person for RRID.

.

2nd Joron Durkin MOTION CARRIED

***GRANT PILOT METERING PROGRAM APPLICATION update.**

Application has been accepted for review. No update.

***ASSET STUDY CONSULT update**

In progress. Discussion of a scoping study for deliverables to create a master plan going forward.

***TELUS update.**

1) RRID waiting for Telus to reschedule the drop and installation for a fiberoptic line to the WTP.

2) Discussion of alternative provider options such as 'Starlink/Itel'. Administrator to inquire if iTel can provide RRID with a (3 month) test of service prior to signing a 3-year contract.

3) Jesse noted that he has been able to log-on to the system remotely more often this past week.

**However, our cyber security is not able to log-in to provide RRID with critical data flow.

***BYLAW NO. 116 & 117 update**

Administrator to forward all required documentation once completed.

NEW BUSINESS

***FINANCIALS**

1) Reports for expenses and profit/loss for January 2025

MOTION: Jenn Holt: Approval of January 2025 Expenses Report.

2nd Jordon Durkin MOTION CARRIED

2) Discussion for Exact to provide a running total report and Budget for 2025. Administrator to inquire of the types of reports Exact can provide to RRID - containing more expansive financial details.

***FISCAL YEAR 2024 update**

In progress. Administrator to provide Childs Chanton with required documentation.

***JORDAN DURKIN: 3691 Broadwater Road**

Discussion for House Build inquiry

***JAGGED EDGE SALON**

Board member to contact & inquire of the intentions for the future of Jagged Edge Salon.

***AGM MEETING DATE & LOCATION FOR 2025**

RRID Board of Trustees has set the date for the 2025 AGM on Wednesday, May 21st @ 7pm. The AGM will be held @ **Location and address to be added**. Administrator to provide Board with 'notice' details.