

Robson-Raspberry Improvement District General Meeting Minutes
August 14, 2024

Attendees: Wes Greep, Jen Holt, Jordan Durkin, Paul Markin, Luke Magnall, Jesse Reel

Meeting called to order at 6:00pm

Approval of minutes from last meeting.

Motion: Jen Holt Seconded: Jordan Carried and accepted

Open Issues:

A.1) Deb Randall – attending the meeting to discuss if the trustee meeting could be done via zoom and to express her thoughts that consistent and reliable office hours for the RRID are a must. She would also like us to see the minutes from meetings posted on the website. We told her we were working on consistent office ours and that we would take the rest under consideration.

A.2) Robert Crossfield – attending the meeting to discuss communications with Sheena and her lack of being in the office when she said, brought in emails, we discussed and told him we are working on consistent office hours. Also wanted to discuss an issue he was having with an e-transfer but it was a banking issue and not an RRID issue

B.) Maintenance Report from Jesse

UV Skid

- UVA crashing due to low flow, backwash tank least resistant
- 3 inch valve to restrict flow
- Crash for unknown reason, ½ run and then crash
- ICE reprogrammed, PLC trap, no communication
- Contact cleaner and terminal blocaks

UVB

- Control valve, to drain valve for ultrafiltration

Compressor Skid

- Pressure in crank case
- Maybe 5K to replace
- Instrument air 78

Valves

- Suggestion to order 1 full train and then use the ones that come out for spares
- Wes and Jesse to wait for quote

Membrane Regulator

- Train 1 and train 2 are failing
- Jesses suggested that Centix and Summit should compete for our business

- Puddle under UV filter membrane, membrane ruptured

Raw Water Skid

- Manually clean, order rebuilt kits for amiats, shafts worn, riteway could fabricate, maintenance should fix problem

Water Meters

- Meter program suggested by Jesse is Census
- 2m cubed per day next meter is \$20
- Time and flow, ¾ connection
- Centrix – Dave Houghton water meters

C.) No update on Halisheff – Luke to talk to Ben

D.) RFP Update – Tabled waiting for Sheena

Side note – RDCK has lifted their moratorium on water systems and they are working on the application process and will be in touch with us once they have it finalized

E.) Payables and Payroll provided by Exact Earnings were looked over for approval.
Motion to accept: Jordan Seconded: Paul – all in favor.

F.) Tabled to wait for Sheena

G.) Discussed and not spending that much on SCADA

H.) Email to Ben and Luck to authorize 1 day a week to start flagging valves, ask Sheena to send out alert letting resident know we are mapping and they can help by picking up a flag

I.) RFP Update – Paul will be owner without voting privileges as it comes to grant proposals

New Business

- A.) Paul and Jesse have made a plan, Paul to order rebuild kits – email motion once more information on cost
- B.) Done
- C.) Website – Jordan has back-up of alert sign up and will start to work on content
- D.) Edited and emailed to Sheena to send out
- E.) Charles and Ashton to do lawn care

Adjournment: 9:05 pm