



# Robson-Raspberry Improvement District Monthly Board Meeting Minutes

Date: April 15th, 2026.      Time: 6:00 pm      Location: RRID Office

Attendees: Chair Wes Greep, Trustees Jenn Holt, Jordan Durkin, Paul Markin, and Andrew Coates.

Admin Tracey Smith. Operations Jesse Reel and Luke Magnall

## 1. Call to Order

The RRID Chair called the meeting to order at 6:01 PM.

## 2. Approval of Agenda

- 2.01 Call for additions or deletions.
- 5.02 Jordan Durkin: Water bill.
- 2.02 **Motion to adopt the agenda: Jordan Durkin**  
**2<sup>nd</sup>: Andrew Coates      Motion carried**

## 3. Adoption of Previous Minutes

- 3.01 The minutes of the last meeting held on March 11th, 2026, were circulated for the board to review.  
**Motion to adopt March 11<sup>th</sup>, 2026, minutes: Jenn Holt.**  
**2<sup>nd</sup>: Jordan Durkin      Motion carried**

## 4. Operations and Maintenance Reports

Operations staff will present updates and may depart after reports are delivered.

- 4.01 WTP Monthly Operations Report read by Jesse Reel.
- 4.02 WMG Field Report read by Luke Magnall.
- 4.03 WMIC monthly Report: 198 Meter pits installed to date.
- 4.04 Water Quality Advisories. Templates to be created.
- 4.05 Yearly Gas Lease Kootenay Industrial: Cancel & return canisters.
- 4.06 Hot water tank pressure relief valve FAQ: Jesse to provide update.

## 5. Public Question and Answer Period

- 5.01 7 pm Karen Brown presented information and discussed it with Trustees.
- 5.02 Jordan Durkin: Board provided clarity regarding water bill charges.



# Robson-Raspberry Improvement District Monthly Board Meeting

## 6. Business Arising from the Minutes

- 6.01 RDCK Expression of Interest Survey Final Results. 12 Incomplete. 7 Does not support. 164 Does support. 1 late. Total Survey submissions 184

## 7. Financial Report - Prepared by Exact Earnings

- 7.01 March 2026 Expenses Report
  - Motion to approve March expenses: Jenn Holt
  - 2<sup>nd</sup>: Andrew Coates Motion carried
- 7.02 Profit & Loss Report January to March 2026
- 7.03 WMG Profit & Loss Report

## 8. Correspondence

- 8.01 Advance notification – E mail. Board discussion.

## 9. New Business

- 9.01 RRID Climbing Proposal: Board requires more information.
- 9.02 Doane Grant Thornton Audit Statement of Account.
  - Motion to pay WMG portion of 2025 audit \$6867.00: Jenn holt
  - 2<sup>nd</sup>: Andrew Coates Motion carried
- 9.03 RDCK Expression of Interest Trustee required Q and A email. Admin to provide Jesse with necessary information to pass onto R.D.C.K

## 10 In Camera Meeting — Trustees and Admin.

Scheduled.

## 11 Adjournment 8:22pm